

Department of Applied Linguistics  
Portland State University  
PO Box 751  
Portland, OR 97207-0751  
Tel: 725-4098

(Revised 11/18/02)

**TESL CERTIFICATE**  
**effective 9/29/97**

**ADMISSION:** Interested persons may apply for admission any term either as undergraduate or as postbaccalaureate. The TESL Certificate is issued to undergraduates only upon completion of the B.A. or B.S. degree. See catalog or Admissions office for deadlines and admission requirements. A maximum of 12 credits taken prior to admission can be counted toward the Certificate.

**DIFFERENCE BETWEEN THE MA DEGREE AND THE CERTIFICATE:** The MA:TESOL is for specialization, whereas Certificate is for addition to another area of specialization. For example, someone preparing to teach in public schools may wish to combine a teaching certificate with ESL training. Another possibility is to work on the Certificate together with a B.A. or MA in foreign language, English, speech, anthropology, or a related field.

Planning your program: Requirements are:

LING 390: Introduction to Linguistics	4 credits
LING 438: Second Language Acquisition	4 credits
LING 492 Structure of the English Language	4 credits
Linguistics electives (upper-division)	12 credits
Literature and Cultural Studies (4 credits in each area):	8 credits
TESOL Methods and supervised practice:	<u>8 credits</u>
	40 credits

2 years of study of a foreign language

No later than the end of the first quarter after admission to the program, the student is required to consult with the TESL advisor to select the appropriate courses and areas of concentration.

**All classes have to be passed with a grade 'C' or better.**

**Linguistics:** LING 390 is a pre-requisite for all other linguistics courses, and should therefore be taken early in the program.

**Literature:** Courses in contemporary American or British literature should be chosen. Courses in fiction, short story, drama are useful for ESL teachers.

**Cultural Studies:** Speech 415 (Problems in Intercultural Communication) is strongly recommended, as is LING 471 (Culture Learning in the Language Classroom). Other courses may be chosen from Foreign Languages, History, Sociology, or Anthropology, if they focus on an area of interest (e.g., French Culture and Civilization, if your language is French; Survey of Islamic Civilization, if your language is Arabic).

**TESOL Methods:** For TESOL Methods, students must take two terms (LING 477, 478), in proper sequence. Points of emphasis in each course are as follows:

- LING 477 - language policy and methods
- LING 478 - spoken and written language skills  
(Portfolio)

Students must take at least two other linguistics courses before taking TESOL Methods. The Methods courses require tutoring, classroom observation, and practice teaching. An optional teaching practicum (LING 409) is recommended but will not satisfy any of the specific requirements for the TESL Certificate.

**Language:** For non-native speakers of English, a *TOEFL score of at least 550 is required*. Native speakers of English must demonstrate proficiency in a foreign language (the equivalent of two years of university study) either on transcripts or authorized statement.

Post-baccalaureate students who do not hold a degree from a university where the language of instruction is English must satisfy the Writing 323 requirement.

**TESL Certificate  
Program Description  
(revised 9/5/01)**

**I. ADMISSION AND REQUIREMENTS**

To enter the TESL Certificate program you do not have to apply to the Department of Applied Linguistics directly. You apply to Portland State University only. Check with the Office of Admissions regarding application deadlines and requirements for undergraduate or post-baccalaureate admission. The TESL Certificate is issued to undergraduates only upon completion of the B.A. or B.S. degree. A minimum of 30 of the required 40 credits must be taken in residence at Portland State University.

**II. APPLICATION PROCEDURES**

This application packet includes a student data form, a TESL certificate planning sheet, a PSU post-baccalaureate application form and TESL brochure.

- ? Please read the brochure carefully. If you have any questions you can contact the Department of Applied Linguistics at 725-4088.
- ? Please fill out the student data form and return it to the Department of Applied Linguistics, Portland State University, PO Box 751, Portland, OR 97201.
- ? Please fill out the post-baccalaureate application form (if you are an undergraduate student request an undergraduate application form from the Office of Admission) and send it to the Office of Admission, Portland State University, PO Box 751, Portland, OR 97201. Include the application fee, one official transcript from every college or university attended (except PSU), a TOEFL score report (required score is 550) if you are an international student, and the measles immunization form.
- ? Please hold onto the TESL Certificate planning sheet.

**III. PLANNING THE PROGRAM**

Incoming students will be assigned an academic advisor by the department. Any member of the core faculty in Linguistics can serve as academic advisor. Please call the department at 725-4088 to get an advisor assigned to you. (You must turn in the Student Data Sheet to receive an advisor.)

The TESL Certificate student must complete an advisor-approved program of study, taking not less than 40-term credit courses (at the 300-level or higher).

For more detailed information read the back of your TESL Certificate program approval form or meet with your advisor.

**STUDENT DATA SHEET**  
**TESL Certificate**

Name: \_\_\_\_\_ ID or SSN: \_\_\_\_\_  
(Last) (First) (Middle)

Address: \_\_\_\_\_  
(Street)

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Home-Phone: \_\_\_\_\_ Work-Phone: \_\_\_\_\_

Email: \_\_\_\_\_

**PROPOSED TERM OF ADMISSION:** \_\_\_\_\_ Fall \_\_\_\_\_ Year  
\_\_\_\_\_ Winter \_\_\_\_\_ Year  
\_\_\_\_\_ Spring \_\_\_\_\_ Year  
\_\_\_\_\_ Summer \_\_\_\_\_ Year

**CURRENTLY ENROLLED AT PSU:** \_\_\_\_\_ Yes \_\_\_\_\_ No

**BACHELOR'S DEGREE:**

(Include degrees you already hold and/or work on a BA at PSU)

<i>Institution</i>	<i>City, State</i>	<i>Major</i>	<i>Degree</i>	<i>Dates</i>

**LANGUAGES STUDIED:** \_\_\_\_\_

**LENGTH OF STUDY:** \_\_\_\_\_

**TOEFL SCORE:** \_\_\_\_\_ **DATE TAKEN:** \_\_\_\_\_

If you are an International student please provide us with a copy of your TOEFL score attached to this form. We require a TOEFL of 550. If your TOEFL is below 550 you will need to see an advisor in the Applied Linguistics Department.

**SIGNATURE:** \_\_\_\_\_ **DATE:** \_\_\_\_\_

<b>Office Use Only</b> Advisor: _____ Database: _____
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**TESL CERTIFICATE: ACADEMIC PROGRAM APPROVAL FORM**  
(effective: 9/29/97)

Name: \_\_\_\_\_ ID#: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_  
(Number) (City) (State) (Zip)

Expected Completion Date: \_\_\_\_\_ Bachelors Degree & Date: \_\_\_\_\_ Major: \_\_\_\_\_

Date of Final Term: \_\_\_\_\_ \*\*Foreign Language or TOEFL Score and Date: \_\_\_\_\_

COURSE NUMBER	TITLE	TERM	SCHOOL	CREDIT	GRADE*
<b>1. <u>Linguistics and</u></b>	<b><u>Applied Linguistics: 24 credits</u></b>				
LING 390	Introduction to Linguistics				
LING 438	Second Language Acquisition				
LING 492	Structure of the English Language				
<b>2. *** <u>Literature and</u></b>	<b><u>Cultural Studies: 8 credits</u></b>				
<b>3. <u>TESOL Methods</u></b>	<b><u>and Supervised Practice: 8 credits</u></b>				
LING 477					
LING 478					
<b>4. <u>Portfolio:</u></b>	<b>Approved:</b>			<b>Date:</b>	

All classes have to be passed with a grade 'C' or better.

\*Courses taken under the undifferentiated grading option (P/NP) are not acceptable toward fulfilling department requirements.

\*\*If two years of a foreign language is not indicated on your PSU transcript, please attach documentation indicating the equivalent of two years language study.

\*\*\*Must be approved by the advisor.

FOR PROGRAM APPROVAL, COMPLETE THE FOLLOWING STEPS:

1. Meet with your advisor (assigned by the Department of Applied Linguistics) at least once per term regarding selection of courses. All coursework counting towards the Certificate should be upper division.
2. Two terms before completion of Certificate program and graduation,
  - a. submit two copies of this planning sheet to the advisor for approval, and,
  - b. file an application for a degree at Degree Requirements (See *Schedule of Classes* for exact deadlines). The Certificate cannot be issued without a bachelor's degree.

**TOTAL CREDITS: 40**    **PROGRAM APPROVED:** \_\_\_\_\_ **DATE:** \_\_\_\_\_

(advisor)

\_\_\_\_\_ **DATE:** \_\_\_\_\_  
(department head)